



PAPATOETOE CONTRACT BRIDGE COMMITTEE

Meeting 19 September 2019

MINUTES

Meeting opened: 7:02

PRESENT – Ian McGarvey, Brian Spendelow, Linda Thorne, Susan Thorne, Lance Bowden, and Garth Pussell.

APOLOGIES – John Weijermars, Angela Guptill, Angela Signal

MINUTES OF PREVIOUS MEETING – August 15th 2019

Moved that Minutes be accepted as a true and accurate record: Moved Ian/Susan. Passed

Matters arising from the August Minutes

1. Progress with Auditor.

- Susan, Linda, Ian met with JDW (Auditors) on Thursday 5th.
- Pradeep Singh (Audit Manager is new contact.
- Quote received for \$1,800 + GST. Ian will contact Mr Singh and confirm details.
- Accounts will need to go online (\$25/month).
- The committee agreed to move forward with this process..

2. Dates for next year.

- Garth has confirmed details with Nikki.

CORRESPONDENCE IN

Neil

Board Minutes 23rd July.

Board Minutes 3rd August.

Director's Exam Flyer. - discuss in AOB

Babich Pairs Announcement Flyer. - discuss in AOB

Chairman's message #6.

Link to Health and Safety and Child Protection Policy. - further consideration required.

AGM Manual announcement.

Message on numbers of Boards at Tournaments.

Announcement of Director Graduates.

Letter from Jane Stearns with reports attached.

Pradeep Singh

Letter from Pradeep Singh, JDW Chartered Accountants.

CORRESPONDENCE OUT

Certificates sent to Colin and Marcy.

Moved that Correspondence in to be received, outward approved: Moved Susan/Lance, passed.

FINANCIAL REPORT - Treasurer

1. Review July and Xmas Dinner Accounts

- Resubmitted by Linda

Moved that resubmitted accounts be accepted: Moved Linda/Brian, passed.

2. August Accounts

- Presented by Linda

Moved that Accounts be reviewed and amended by Linda to resolve differences with Xmas Dinner accounts,

Moved that accounts be accepted: Moved Linda/Ian, passed.

3. Accounts for payment:

- Bills awaiting payment:

Neil (Office Manager)	\$81.25
Spark	\$5.95
NZ Bridge Master Points	\$461.84

Moved that these accounts be approved for payment: Moved Linda/Garth, passed.

GENERAL BUSINESS

1. Club Captain – Report

- Regular attendance at tournaments and interclub. Rob Davies and Aaron Starr prominently successful.

2. Komar Report – Garth

- Main doors are dangerous, looking for funding for automatic sliding doors.

3. Babich Pairs

- Tournament Date is Friday November 1st.
- Howick are going to hold their own session this year.
- After discussion, committee decided Papatoetoe will run a session this year. Also decided to charge \$15 (\$10 to NZ Bridge, \$5 nibbles).
- Ian to follow up with Neil.

4. Parking Issues

- Complaints regarding parking should be forwarded through the committee.
- Request Members to note make, model and registration of incorrectly parked vehicles and keep a record.

5. Health and Safety Policy

- We will need to have a health and safety policy in place.
- Ian will look at this, and can hopefully fit under Kolmar's policy.

6. Club documents and records

- Ian has scanned and saved the club documents in the cloud.

AOB

1. Director's exams and courses

- Ask Auckland/Northland about courses and exams.
- People have expressed an interest but we have received little information.
- Ian will ask Neil about courses.

2. Review of Club Rules

- May need to look at the rules regarding payments – specifies payments by cheque etc.

3. Recompense for expenses for attending meetings

- Linda raised this issue, regarding the rise in petrol price.
- Possible basis for payment Tier one Public Service Rate 79c/km.

4. Recompense for Partnership Officers

- Angela S raised this issue. Discussion set aside for next meeting.

5. Tournament entry subsidies

- The committee discussed subsidizing Congress entries and decided it is not appropriate to pay for club members to enter this tournament.

Meeting closed 8:30 pm

Apologies for next meeting:

Next meeting 17th October.