

MINUTES

Papatoetoe Contract Bridge Club, Papatoetoe Sports Centre, Papatoetoe
18th March, 2015 19.00

Chairperson:	Susan Thorne	Attending:	Pam Watson, John Treherne, Marilyn Stark, David McRae, Jean Wing
Minutes:	Fern McRae	Apologies:	Maureen Sheldon, Phil Lynch, Fay Irwin
Start:	19.00	Finish:	20.30
Next meeting:	April 15th, 2015, 19.00hrs		

Action items are in bold and underlined

Minutes of Previous Meeting:

Moved February Minutes be approved as read. Moved: John Treherne Seconded: David Agreed

Matters Arising:

Jean requested some changes to the wording of the Minutes of the Special Meeting held on Feb 9th 2015, in order to more accurately reflect events. Specifically:

Para beginning 'Jean Wing made'

- line 1 – remove 'and objections'
- line 3 – delete 'would not' Insert 'may not'
- line 3 – delete 'that the Bowlsof the area' and insert 'Jean quoting directly from the Bowls Club Newsletter January 2015 and read out a motion proposed by PA
Seconded RB
- After 'Justin and Andrea retired when no further questions were put', insert 'to them'.
- Next paragraph – delete 'There being no further discussion.....' Insert 'Further lively discussion ensued'.

Moved that these changes be agreed Moved Jean Seconded Pam. Agreed

Correspondence In

1. ARNC – Directing Workshop – Sat/Sun 27-28th June 2015 – Exams Sat/Sun 4-5th July 28/2/15 -- for information
2. NZ Bridge Congress, Hamilton – fliers for registration. **Marilyn to distribute**
3. Charity Services News Alert 3/3/15 Phil in email suggested donations to the PSCCT and the Northern region Bridge Committee. On 19th March, Phil agreed to ask the PSCCT Trust for advice on tax changes, **Phil to action** Decision to wait till Fay returns before further discussion.
4. NZ Bridge Election Results – Alan Turner & Karen Martelletti elected – 12/3/15 -- for information
5. Email from Phil. Tani will help with contacts at MIT re starting lessons. **Phil to action**

Correspondence out

1. Letter to Member
2. Two letters to Ray White for Sponsorship of Xmas Tournament 2014 with receipt and thank you. **Fay to talk to Jean about funding for 2015 Xmas Tournament**
3. Letter to Leine Weber for catering – thank you

Moved that the inward correspondence be received and the outward approved. Moved Pam
Seconded John Treherne Agreed.

Financial Report

The financial statement was not discussed. It will be put into the folder at the club. **Fay to action**

Accounts to be passed for payment:

NZ Post – Post Box	\$ 155.00
Office Manager	\$ 475.00
Spacific Software – Web Hosting 2014	\$ 92.00
Total	\$ 722.00

In addition the capitation fee of \$2212 needs to be paid to the PSCCT,

Moved that the accounts be passed for payment. Pam Seconded Marilyn. Agreed

General Business

1. Coop Fern to the Committee. Moved Susan Seconded Fay. Agreed.
Agreed that items for the Agenda be provided to Fern and Susan. Fern will compile and distribute Agenda Thursday or Friday before Committee meetings, and write up the Minutes. After the Chair has checked them, Fern will distribute and put a copy in the file.
Fern to action.
2. NZ Bridge Levies – not yet requested. **Fern to add to agenda of next meeting**
3. Nominate Phil to board of PSCCT. **Susan and Fay will find out how and by when.**
Phil needs to be ex officio on the Bridge Club Committee as well in order to report back. **Susan to inform Phil.**
4. Charity Blitz – to await return of Treasurer. **Fern to put on Agenda for next meeting.**
5. Bridge Pads.
 - **John Tetley to test in bar area on Tues evening 7th April.**
 - **Susan will ask John Tetley how to ensure all scorers are functioning.**
 - **David McRae will purchase a battery tester *Since then John Tetley has demonstrated a battery level app on the scorers- so no need.***
 - **Susan will ask Fay if we have any spare batteries available. *Spares in the second box***

Moved John Treherne Seconded Pam Agreed

6. Neil's Role. This was discussed. It was agreed Neil has made a very valuable contribution in setting up the computer system and keeping it up to date. And that he has put in more hours than he has charged for. For this we are very grateful. However there are now some of his current activities that the 2015 Committee is able and willing to undertake i.e Minutes and Agenda; management of incoming and outgoing members; collecting the mail. We would like Neil to continue to monitor emails and passing them on as appropriate to Fay and Marilyn; helping with the design of fliers and keeping the website up to date. In addition, we ask that Neil provides a more precise breakdown of items on his invoice. **Susan will discuss this with Neil.**

Access to computer. It was agreed we need to reduce the number of individuals with access to the computer. For scoring, Neil, Rob, John Tetley, Leigh and Val need to have access with one set of passwords. Fay, Neil Marilyn and John Tetley need to have access to emails with another set of passwords. This will be discussed at the April meeting. **Fern to put on agenda.**

7. Clock and Pictures **Susan to ask PSCCT to put these up on the walls.**
8. June 14th Tournament. **Marilyn will send out fliers** before our next meeting. **Neil to be asked to assist with the design /proofing.**
Food – who is to provide? On agenda for next meeting. **Fern to put on Agenda.**

Meeting closed at 20.30.