

PAPATOETOE CONTRACT BRIDGE CLUB
Committee Meeting Minutes April 16th 2014

Present:- Fay Irwin, Marilyn Stark, Phil Lynch, Maureen Sheldon, Denis Irwin, Susan Thorne

Apologies:-John Tetley, John Treherne, Pam Watson
Moved that apologies be accepted- Fay/ Susan Accepted

Minutes of Previous Meeting- Moved that these be accepted as read:- Phil/Denis Accepted

Inward Correspondence:-email from Justin (PSC) re public Liability Insurance.
Letter of Resignation from the position of Secretary of our Committee- John Treherne
Letter from Delwyn Heron accepting that she will take the position of Auditor for our Club finances.
Letter from ANRC accepting our request for assistance towards the advertising costs for our Lesson Series.
Card from Moira Fletcher thanking the Club for the Condolences sent on the passing of Tony..

Outward Correspondence:-Letter to be sent to Sue Brown asking if she will again sponsor our June Tournament.
Treasurer to send a copy of our Advertising Invoice to ANRC to obtain payment of the \$150 grant they have promised.
Moved that the Inward Correspondence be promulgated and the outward approved:- Maureen/ Phil- Carried

Financial Reports:-

The Treasurer provided a up to date statement of the financial position of the Club, as well as an updated forecast.
ASB have been instructed by Treasurer and President to (a) change the style of the Accelerator a/c to a Savings Plus a/c as this attracted a better rate of interest while funds are not required.
b) Instructions were also given to pay \$5766.92 of the Term Deposit maturing 11 April 2014 into the Club cheque a/c and the balance of \$140.500 into a 4mths Fast Saver a/c at the rate of 4.25%pa. This was chosen to give us the option of making a TD at a better rate of interest at maturity in 4 mths time, as Interest rates are currently rising.

Accounts Presented for Payment:-

Return Airfare to Wtgn	\$216.00	
Accommodation in Wtgn- 1 nght	\$104.00	
Director's Workshop Fees	30.00	
Total		\$350.00-Reimburse John Tetley

Invoice- Advertising- Fairfax Media

Reimburse Phil Lynch- Purchases-Wine & Cheese evening -March

Total disbursement \$2358.46

Moved that the Financial Report be accepted:and Accounts passed for payment:-

Maureen/Phil

General Business:-

Harvey Kerr from Auckland Insurance was welcomed by the President, and he then briefed the Committee on the responsibilities of the Club towards the Public and the owners of the PSC facility. Questions were asked by various Committee members. Although PSC have suggested Public Liability Insurance of at least \$2,000,00, Harvey recommended that we increase our cover to \$5,000,000. The likelihood of an event where our Club would be called upon to re-imburse claimants for this amount is relatively slender, however the increase in premium of \$175, to give us as Committee Members surety that we would not be required to surrender our lifetime savings to pay up if such an event occurred, was seen to be a wise investment.

Moved: that we increase our Public Liability Insurance to cover of \$5000,000.

Denis/Marilyn- Carried by all 6 Committee Members present.

Thanks given to Maureen,Phil and Susan for organizing the 1st Wine & Cheese evening for the year. A fun night by all accounts.

Two applications for Club membership were put to the vote.

Alan Lancaster and Tani Blackburn were elected as Associate Members. Accounts to be sent for \$30 each, with a letter of welcome to the Club..Phil/Fay Carried

Discussion was held re running a session on Friday 9th May to support the Youth Team going to Turkey in August. We are to canvas members to see if we will have sufficient numbers to support this.

It was moved: that the Papatoetoe Contract Bridge Club make a donation of \$500 towards the Youth Team Funds whether or not we hold a supporting session.- Denis/Susan- Carried.

As we are now without a secretary, and having advertised within the Club for someone to replace John, to no avail,it was therefore mooted that we should consider having a paid secretary. It was considered that 10 hours per month, (duties to include overseeing of and responsibility for dealing) would be required. Suggested that the remuneration be offered at \$25 per hour.

Marilyn suggested we advertise thru the NZBridge website initially.

Moved that the Committee seek someone to fill the role of paid secretary and dealer.

Marilyn/Maureen- Carried

Members Group report given by Maureen.

Meeting Closed 9.05pm.