

## Instructions for Registering in PCBC BBO Hosted Tournaments

### **Papatoetoe & Howick Pairs on BBO**

PCBC and HBC members only will be eligible to private events run on BBO. Lance Bowden is approved to organise BBO tournaments and Lance & Neil Beckett will be your directors.

While we are at Level 2 during Covid19 events will be scheduled as follows:

Monday Evening – Start of Play at 7:00 pm  
Tuesday Evening – Start of Play at 7:00 pm  
Wednesday Evening – Start of Play at 7:30 pm  
Thursday Evening (Provisional) – Start of Play at 7:30 pm  
Friday Morning – Start of Play at 9:45 am

You and your partner will be able to register to play up to 2 hours before the tournament starts. If you haven't played in a tournament before see instructions below.

If you do not have a partner, you can find one by looking in the Partnership Desk for the tournament or add yourself to the Partnership Desk list. The Directors will monitor this list close to the start time. Where possible we need an even number of tables with possibly no phantoms (sit-out pairs).

The above will be weekly events while the bridge clubs remain closed at level 2. We will play between 18 and 24 boards – ranging from 8 to 7 minutes per board. Our BBO events are free to enter and we will publish the results on the PCBC website: <http://bridge.org.nz/papatoetoe/results.php>

**HOW TO PLAY:** To ensure we keep this exclusive to Papatoetoe & Howick players, **you need to register with Neil** by email to [neil\\_beckett@xtra.co.nz](mailto:neil_beckett@xtra.co.nz) and include your name and your BBO ID – login identifier.

To sign up for BBO [click on this link to go to the BBO website](#) then click on **Become a Member** (free).

It is highly recommended you also download the document that explains how to set yourself up on BBO and find your way around – as prepared by Tauranga Bridge Club.

Register for PCBC & HCBC club events look for “elbnz” host and search by Title “PCBC” events – download document as prepared by Tauranga Bridge Club.

### **In Summary to enter Competitive – Free Tournaments:**

1. First log onto BBO ([www.bridgebase.com](http://www.bridgebase.com)) then:
2. Go to **Competitive** then **Free Tournaments** and then look for **elbnz** and **then click on the title for this event for registration**

3. It will then allow you to invite your partner using their BBO ID.  
**They must be online at the same time to accept the request or it will time out or inform you the person is not logged on.**  
Also if the BBO ID has not been included in the inclusion list you will not be able to invite that person to play – that is blocked – if this is the case please contact me Neil ASAP.
4. **Once your pair entry is successful the Host and Title will go YELLOW.**
5. **If you do not have a partner then go to the “Partnership Desk” where you can place an “Invite” for someone to accept.**

You can then log out and switch your computer/lpad off etc. until **10:00 minutes before the event starts.**

**Important NOTE:**

1. **YOU SHOULD BE IN THE Competitive - Free Tournaments screen.**
2. **If one of you are NOT LOGGED in at the start- time you are automatically removed from the competition.**
3. **If this is the case log back in – and register as a substitute under this competition and I will put you in as a sit out or phantom table if one is available.**

If you lose your internet connection/computer crashes during an event – just restart device and log back into BBO (go to Competitive - Free Tournaments Screen) – and it should continue where you left off.