



# PCBC Annual General Meeting Minutes

Monday 1<sup>st</sup> December 2014

**MEETING OPENED: 7:30 pm**

**PRESENT: President/Chair – Fay Irwin, Office Manager (Acting as Secretary) – Neil Beckett and 41 as per attached Signatures/Recorded Names**

**APOLOGIES: Graeme Bell, Peggy M<sup>c</sup>Guff, Sonja M<sup>c</sup>Guff, Pam Watson and Brian Spendelow**

**PROXY VOTES were accepted from Peggy and Sonja M<sup>c</sup>Guff**

**REMEMBRANCE FOR MEMBERS WHO HAVE PASSED AWAY SINCE LAST AGM**

**John Lucas  
Tony Fletcher  
Margaret O'Connor  
Frieda Van Groenewood  
Alex Paterson**

## **MINUTES OF LAST YEAR'S AGM**

The minutes had been circulated prior to the meeting and had been on the club's notice board for 6 weeks prior to meeting. The minutes are held in a folder at the Club Rooms and on the Club's Web Site throughout the year for all members to view.

Moved as Read and Accepted: Fay Irwin

Seconded: Maureen Sheldon

Agreed by: All

Abstention: Jean Wing

## **MINUTES OF SPECIAL GENERAL MEETING – 3<sup>rd</sup> November 2014**

The minutes had been circulated prior to meeting and had been on notice board for 3 weeks prior to AGM. The minutes had also been emailed. The minutes are held in a folder at the Club Rooms and on the Club's Web Site throughout the year for all members to view.

Moved as Read and Accepted: Margaret Harris

Seconded: Val Tetley

Agreed by: All

## **MATTERS ARISING FROM MINUTES**

Jean Wing raised the point that she had not seen the minutes as she had been away and was not on Email/Internet.

Club will need to address how to handle communication to all its members.

Note: In response to the above Fay did read in summary form both the AGM and SGM Minutes with no questions being raised.

## ITEMS OF BUSINESS

### 1. CORRESPONDENCE INWARD

**Letter from Auditor - Delwyn Heron 10/11/14** – Terms of Engagement

**Letter/Report from Auditor - Delwyn Heron 20/11/14** – Audited Financial Statements  
For the period ended 31<sup>st</sup> October 2014

### 2. CORRESPONDENCE OUTWARD

**Letter to Auditor - Delwyn Heron 14/11/14** – Declaration of Club's Financial

Position for the period ended 31<sup>st</sup> October 2014

**Letter to Auditor - Delwyn Heron 26/11/14** - Letter of Thanks and Payment of Invoice

### 3. PRESIDENTS'S ADDRESS TO AGM 2014

Welcome to you all-fellow "bridgemates"- and I do mean BRIDGE-MATES as I feel we have a great culture of caring and sharing in our Club - long may this continue!

Things that have contributed to this atmosphere are the fun events we have shared this year:

- The Mid-Winter Xmas event - made special by Maureen's efforts
- Our Charity Arthritis Tournament, which you all contributed to by bringing a delicious afternoon tea and supporting the raffle
- Our Wine & Cheese social nights and Fun Medley sessions
- Outside Tournaments attended by small groups from our Club - in particular the Pauanui Tournament and the Waikato Vets Tournament

We have also shared some sad moments, attending en masse at the funerals of valued Club members and their close family members. These things have all helped to bind us together in a spirit of companionship - may we all continue this by being welcoming to our newest Club members and helping them as they develop their skills in our great game!

Many of you have given of your time to make for the smooth running of our Club. I would like everyone to show your appreciation by a round of applause for these people in particular:

- The Director's – John Tetley, Val Tetley and Susan Thorne
- The sessions Managers - Pam and Rod Watson, Angela Signal (who also does a great job of keeping us in a non-stop supply of biscuits, tea etc.) and Nellie Arts

- The partnership Officers - John Treherne (who has done a spectacular job this year in keeping Monday night at the top of the tables numbers), Maureen Sheldon and Mavis Pile
- Our Tournament Manager - another spectacularly well done job - thank you Marilyn Stark
- Rob Skinner - for stepping up and managing the dealing for all of our sessions.

I would also like to thank Lee Slater for faithfully performing her job as Almoner from year to year to year, and the Club members who have supported John Tetley with the learners groups – Kaye Barnes, Margaret Harris, Pam & Rod Watson, Denis Irwin, and Phil Lynch who has come to the fore when John has not been able to take a lesson.

Appreciation is also due to John Waters, Marilyn Stark and to Jean Wing for seeking out sponsors for our Tournaments. This is really appreciated as it means we do not then run these at a loss.

Last but not least I would like to thank Neil for agreeing to become our Office Manager. Neil is paid on contract, however this is at a rate considerably below his regular fees.

I really appreciate the support he has given in getting our records tidily into our computer and onto our website, and looking after our mail - snail and email.

Neil will continue to support your new President and Committee for the following year.

Finally, I would like to thank all of the members of this year's Committee for being there and helping to make the decisions month by month which keep the club running smoothly - you have been a great team.

As Pam has decided to stand down from her role as Treasurer, after two years excellent service, keeping our books and accounts in fine order, I would like to present her with a token of our appreciation (Gift Voucher for Farro's Foodstore).

I would also like to present a small gift to Margaret Harris for being so obliging and liaising with Abbey Press, travelling out of her way to collect the program books so that we could issue them to you all today, and as well give her a token of our appreciation to present to Abbey Press on our behalf for putting themselves out to produce the booklets on time.

Thank you all for supporting me in my role as President.

## 1. ORDINARY RESOLUTIONS

### ITEM 1 – RECEIVE ANNUAL AUDITED FINANCIAL REPORT Covering Period (1<sup>st</sup> November – 31<sup>st</sup> October 2014)

Report circulated for reading at beginning of meeting.

Presented by Maureen Sheldon in absence of Pam Watson (Treasurer)

Moved as presented: Maureen Sheldon

Seconded: Susan Thorne

Agreed by: All

A number of questions and discussion points came from the floor on the following:

- a) Investments – held In Three Term Deposits of 12 months duration
- b) Class & Education (net) Expenditure – further break down given
- c) Insurance Expenditure – club has increased its Indemnity Insurance
- d) Wine & Cheese Expenditure – cost, recovery options against membership benefits
- e) Prior Period Adjustment – for bills yet to pay before end of financial year.

### ITEM 2 – APPOINT AUDITOR FOR NEXT FINANCIAL YEAR

Delwyn Heron had been used as Auditor for this Year's Financial Report and it is proposed by Fay that she be retained for next year's Report.

Moved as proposed: Fay Irwin

Seconded by: Rod Skinner

Agreed by: All

### ITEM 3 – ELECTION OFFICERS OF THE CLUB

**President** – One Nomination Received and Not Contested

**Susan Thorne duly elected as the new PCBC President for 2015**

**Secretary** – no nominations received and remains unfilled

**Treasurer** – One Nomination Received and Not Contested

**Fay Irwin duly elected as the new PCBC Treasurer for 2015**

**Committee Members** – One Nomination Received and Not Contested

In addition to the Nomination of Jean Wing, David McRae was invited to join the Committee which he accepted. Pam Watson will also re-join the committee.

**The full Committee is as follows:**

**Phil Lynch**

**Maureen Sheldon**

**Marilyn Stark**

**John Treherne**

**Pam Watson**

**Jean Wing**

**David McRae**

**Vice President**

Fay Irwin nominated: Phil Lynch

Seconded by: Val Tetley

Agreed by: All

#### **ITEM 4 –YEARLY SUBSCRIPTION FEE COMMENCING 1<sup>st</sup> NOVEMBER 2015**

Subscription kept at same amount of \$60 with a discount of \$10 if paid before 18<sup>th</sup> November.

Moved by: Phil Lynch

Seconded by: Margaret Wilson

Agreed by: All

#### **ITEM 5 - MOTION ON CLUB RELOCATION**

##### **Discuss and vote on the Motion**

**“The Club supports the recommendation of the Committee to accept the proposal by PSCCT to relocate our Club to the Bowls Club facility under the same terms and conditions we have at present”**

**Moved: Fay Irwin    Seconded: Phil Lynch**

This motion triggered a lot of discussion and debate from the floor with the following key points being raised:

1. No firm proposal presented back from PSCCT
2. Compatibility issues between the Bowling Club and PCBC requirements
3. Security around Parked Cars and frequent break-in's into the building
4. The age of the building and what standard it would be developed and maintained to
5. The specific reasons why the club should relocate
6. Whether a sub-committee be formed
7. The current tenancy arrangements with PSCCT

After much discussion and given that a SGM had already been undertaken leading to the above motion, it was felt that the incoming committee would be capable of handling the above without forming a sub-committee at this stage.

The above motion was not put to the vote.

The following motion was proposed by Harold Webb as follows:

**“The committee shall negotiate with PSCCT with regards to relocation. When the committee is satisfied then a Special General Meeting will be held.”**

Proposed by: Harold Webb

Seconded by: Phil Lynch

Agreed by: All

## **ITEM 6 – MID-WINTER XMAS BRIDGE AND DINNER DATE**

Fay asked the meeting to confirm and agree that Sunday 28<sup>th</sup> June 2015 would be a suitable date for this event.

Moved by: Phil Lynch

Seconded by: Margaret Wilson

Agreed by: All

## **OTHER BUSINESS**

### **1. Manager for Monday Evenings 2015 – Raised by Susan Thorne**

Rod and Pam Watson have been asked and agreed to undertake this role due to the fact they were performing this duty for 2014.

### **2. A New Charity Tournament in January 2015 – Raised by Susan Thorne**

Susan proposed that a Sunday Tournament in the 3<sup>rd</sup> week of January be considered by the club.

A vote was taken by a show of hands with only 8 people given support for such an event.

The matter will be referred to the committee for further consideration.

### **3. Voucher Cards for Payment of Club Sessions – Raised by Angela Signal**

Angela proposed that the club sell vouchers in blocks of 5 in a move away from collecting small coinage, assisting in balancing and banking in a similar manner as the Howick Bridge Club, but not as complex as the Auckland Bridge Club.

The matter will be referred to the committee for further consideration.

### **4. Vote of Thanks to the Outgoing President – Fay Irwin by Frances Mazur**

### **5. Presentation of Club's Appreciation to Fay's Work as President – Susan Thorne**

**MEETING CLOSED: 9:00 pm**